

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE
CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	2730819
2	Name of the School as per affiliation letter of CBSE:	Kams Convent School
3	Address of the School:	122, Main Road, Kushak No.2, Village Qadipur, Delhi-110036
4	Standard/level/class up to which the school is running:	Secondary Level
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	Yes
6	U-DISE code allotted to the school:	07010300502
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	Kams Educational And Social Welfare Society Delhi At Kh. No. 1176, Village Kadipur, Kushak No.2, Delhi-110036.
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9	Purpose of present application:	Section Increase / Upgradation
10	Location of school-	(In the municipal limit of metropolitan city).

Sonia
(Signature of Principal)

KAMS CONVENT SCHOOL
Kushak No. 2, Qadi Pur, Delhi-36

H.O.S/Vice Principal
Govt. Girls Sr. Sec. School
Libaspur, Delhi-42

(Signature of D.E.O.)

Deputy Director of Education
Zone-IX, Distt. North West-A,
BL-Block, Shalimar Bagh, Delhi-88
Dte. of Education, GNCT of Delhi

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	Yes ✓
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	F.DE.15/Act. I/Rec./KAMSCS/NW-A/2016/6763-6768 Dated 22/02/2016 ✓
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes ✓
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes ✓
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	3300 sq. yards or 2759 Sq. Mtrs.
15	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Lease Deed ✓
16	Name of the Owner/Lessee of the land in respect of point-14 above:	Kams Educational And Social Welfare Society Delhi ✓
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	From 01-04-2012 to 31-03-2042 and 01-03-2025 to 28-02-2055 (Total 30 years) ✓
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	No ✓
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes ✓
19(a)	If yes the date of last inspection:	11-07-2024 ✓
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes ✓
20(a)	If yes the date of last inspection:	24-05-2022 ✓
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be Satisfactory and the water has been found safe for drinking?	Yes ✓
21(a)	If yes the date of last inspection:	18-07-2024 ✓
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes ✓
23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes ✓

Sonia
Principal
(Signature of Principal)
KAM'S CONVENT SCHOOL
Kushak No. 2, Qadi Pur, Delhi-36

Verified
H.O.S/Vice Principal
Govt. Girls Sr. Sec. School
Libaspur, Delhi-42

(Signature of D.E.O.)
Deputy Director of Education
Zone-IX, Distt. North West-A.
BL-Block, Shalimar Bagh, Delhi-83
Dte. of Education, GNCT of Delhi

24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes
25	Is the school paying EPF/ESI facilities to the employees as per the norms of appropriate government?	Yes


 Manager
KAMS CONVENT SCHOOL
 Kushak No. 2, Qadi Pur, Delhi-36

Signature with stamp
School Manager


 Sonia
 Principal
KAMS CONVENT SCHOOL
 Kushak No. 2, Qadi Pur, Delhi-36

Signature with stamp
HoS

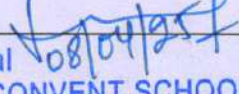
PART-B


(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

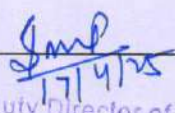
File No. 656 Date of Issuance 17.04.2025

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	Section Increase / Upgradation

Signature
Name and Stamp of Issuing D.E.O./DDE
NAME OF DISTRICT: NORTH WEST-A (ZONE-IX)


 Sonia
 Principal
KAMS CONVENT SCHOOL
 Kushak No. 2, Qadi Pur, Delhi-36


 H.O.S/Vice Principal
 Govt. Girls Sr. Sec. School
 Libaspur, Delhi-42


 Deputy Director of Education
 Zone IX North West-A,
 BE-Block, Shalimar Bagh, Delhi-88
 Dte. of Education, GNCT of Delhi